

SMI – ToR 55

Clarification # 1

Question:

Regarding META - ToR Project No. 55, we would like to know if the signatory of the contract, and therefore the payer of the service to the winner of the competition, will be the World Bank or the EPE. **Answer:** We inform that the institution that will make the payment to the contractor will be the EPE.

Clarification # 2

Questions:

1. Budget - is there a budget estimate for this project, either in reais / dollars or effort level (man-hours)? **ANSWER:** There is a budget estimate. However, under the BIRD Guidelines, it is not disclosed at this stage of the bidding process.

2. Qualifications - in item 8.2 of ToR N° 55, the consultant is requested to have "proven performance and experience in policies / programs and energy efficiency mechanisms in Brazil and internationally, with a minimum of 5 years of performance in the theme" . Does this mean 5 years of experience in Brazil specifically, or 5 years of experience in energy efficiency in the international market, including some experience in Brazil? **ANSWER:** Experience of at least five years must include at least an international experience and an experience in Brazil.

3. Deadline for submitting the Expression of Interest - is there an expectation that the deadline will be extended beyond March 9? We only received SMI this week. **ANSWER:** There is no forecast to extend the deadline for submission of the Expression of Interest. We point out that the documents have been available since 26/02/2018, in various media (newspapers of great circulation and on the websites of EPE, MME and BIRD).

4. SMI requests up to 30 pages of material in the Expression of Interest;

A. What level of detail is expected? **Answer:** The level of detail is described in the SMI as follows: "... duly signed by its legal representative, expressing interest in carrying out the activities stipulated in the Consultancy, and also contain documents - brochures, description of similar works, and others - that demonstrate the required qualifications and experience of the institution or consortium. The information shall ... be relevant to the requests and requirements of SMI and the content contained in the TDR under consideration. "

Is this a job proposal per se, or will it come at a later stage in the selection process? **Answer:** The Manifestation of Interest (MI) is not a work proposal, which should occur in the subsequent stage of the selection process.

B. Is there a standard format for submission of Expression of Interest? **Answer:** There is no standard format.

Clarification # 3

Question:

I would like to know what documents are accepted to prove the experience in the consultancy topic. We were thinking of scientific articles published in international journals that included the authors' affiliation. Would that be accepted? Answer: Interested and eligible institutions should provide information that demonstrates qualifications and experience relevant to the provision of the consultancy. The documents - brochures, description of similar works, experiences in similar conditions, among others - should demonstrate the required qualifications and experiences of the institution or consortium. The information shall be relevant to the requests and requirements of SMI and to the content contained in the TDR under consideration. All documents described above that prove the experience of the applicant and eligible institution will be reviewed.

Clarification # 4

Question:

Under the procurement rules of the World Bank, there is a restriction in which persons who provided services such as Short Term Consultants (STCs) to the group are barred from selling services to the World Bank as companies for the period of 12 months after the conclusion of their contract, to avoid conflicts of interest.

In this case, I am referring to an STC contract with IFC, a member of the World Bank Group, regarding EDGE sustainability certifications for buildings. This contract was terminated less than 12 months ago. The services provided in this STC contract had no relation to the work cited in TDR 55, or the META project, or the IBRD.

My understanding is that this contract does not refer to the provision of services to the World Bank, but to the provision of services to the EPE, it would be possible for me or a company in which I have participation to respond to the expression of interest for this project. I would like to check if my understanding of the situation is correct, and if I can attend a demonstration of interest and possibly a team implementing this project. Answer: In response to your inquiry, we inform you that the World Bank Guidelines establish in terms 1.9 (Conflict of Interest) and 1.11 to 1.13 (Eligibility) the conditions under which consultants are eligible to participate in Bank-financed tender processes. If the company in question does not fit the fences presented, its Manifestation of Interest, if sent, may be validated.

Clarification # 5

Question:

For planning purposes:

a) Do you have an estimate of when the institutions concerned will be informed if they have been selected for the short list? Answer: We can not specify the time, since it will depend on the quantity of SMIs received, in addition to external deadlines to EPE (World Bank and MME) to release the Short List to companies.

b) And, going further, what would be the deadline given to the institutions in the short list for delivery of the work proposal? Answer: The deadline for shortlisted companies to deliver the work proposal will still be defined but will follow the IBRD Guidelines (item 2.13) - not less than four weeks, but not longer than three months.

Clarification # 6

Questions:

- There is no mention in the short list requirements table of the qualifications of the team members. Is the qualification of the team members (according to the description of minimum requirements in ToR) eliminated? That is, is it absolutely necessary that all team members meet the requirements precisely or not? In our case for example we have consultants with extensive experience for certain positions that do not have a degree in engineering or economics. **Answer:** The table with the short list requirements evaluates only the interested institution, in an eliminatory and qualifying manner, therefore the qualifications of the team members are not considered in this first selection stage. At a later stage, as presented in the ToR, the companies selected for the short list will be submitted to the evaluation of their team members, and then it would be necessary that the team composition follows the requirements of the 8.1 item – Team Profile.

- Could the contract be made with a foreign entity based in the United Kingdom, without Brazilian CNPJ? **Answer:** Yes, provided the World Bank Guidelines are met.

- Will the contract be signed with EPE or could it be signed directly with the World Bank? **Answer:** The contract will be signed with the Energy Research Company - EPE. In this case would EPE be able to make a payment to a foreign account and pay taxes? **Answer:** Yes.

Clarification # 7

Questions:

- In the stage of Manifestation of Interest (MI) will be evaluated the company's documents, and therefore, only from its creation. The qualifications of the team members will be reviewed at a later stage. **Answer:** In the Expression of Interest (MI) stage, the company's documents will be evaluated, and therefore, only after its creation. The qualifications of the team members will be reviewed at a later stage.

- Complementing my previous question, since TDR material was provided in Portuguese and English, and that IBRD is involved in the project, we would like to know if the Expression of Interest and supporting documentation should be submitted in Portuguese, English or both languages will be accepted. **Answer:** Both languages will be accepted. The documentation may be in the entire Portuguese language or all in English or part of Portuguese and part in English.